



# Data Analysis Protocol Worksheet

Analyze your data to create an action plan.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Part 1: Understand Your Data

### Ask

Select or create a question you want to answer with your data and choose the report that will provide it. Generate the report and review.

### Get Data & Observe

Write down or share observations.

### Infer & Question

Interpret the data by making inferences about what the data means. Note additional questions worth exploring and consider additional data sources and resources

## Part 2: Make Data-Driven Instructional Decisions

### Focus

Which student(s) will be the focus? What is the area of need (domain(s) or skill(s)) for this student or group of students?

### Reflect

What instructional or intervention strategies have been used? What was the effect of these strategies?

### Brainstorm Solutions

Using instructional resources you have available, what are some possible solutions?

### Take Action

When and what instruction or intervention will happen?  
When and how will you review your actions for impact/effectiveness?



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Analyze your data to create an action plan.

Date: \_\_\_\_\_

Class: \_\_\_\_\_

## Ask

*(Select or create your question.)*

### Bright Spots

*(e.g., higher placement levels, success with a specific domain, more than expected progress toward growth measures)*

### Areas for Improvement

*(e.g., lower placement levels, struggle with a specific domain, less than expected progress toward growth measures)*

## Observe

*(List the grade level(s), class(es), and/or student(s).)*

## Reflect

*(List the instructional strategies or plans you've tried and their effects.)*

## Take Action

*(Indicate your plan for what you will do and when.)*



# Small Group Worksheet

How can I group my students and plan my instruction to best meet their needs?

Date: \_\_\_\_\_

Class: \_\_\_\_\_

**Group Number or Name:**

**Group Selection Criteria:** *(e.g., students who have the lowest score in a domain)*

Student Name	Observations and Instructional Priorities	Instructional Resources

## Action Plan

When will this small group meet and for how long?

What is your small group instruction plan to help students at their current placement level and to help them access grade-level content?

At current placement level:

Grade-level content:

When and how will you check for understanding and overall effectiveness of instruction?